

**BOROUGH OF FOLSOM
COUNCIL MEETING
MINUTES
June 10, 2015**

MEETING CALLED TO ORDER: 7:11PM

SALUTE TO THE FLAG LED BY Mayor Lou DeStefano

OPENING STATEMENT: Adequate notice of this meeting has been given in accordance with the open public meeting act, pursuant to Public Law 1975, Chapter 231. Said meeting has been advertised in the Hammonton Gazette and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

ROLL CALL: Councilpersons: Smith, Jantz, Pagano, Arena, Veneziani and Gummoe

Also present: Mayor Lou DeStefano, Attorney Fran Ballak, and Engineer Gary Auer.

APPROVAL OF THE WORKSHOP MINUTES May 13, 2015

A motion to approve the minutes was made by Councilman Smith and seconded by Councilwoman Veneziani

There was a roll call vote with ayes all with one (1) correction made by Councilman Pagano.

APPROVAL OF THE MINUTES FROM May 13, 2015

A motion to approve the minutes was made by Councilwoman Veneziani and seconded by Councilman Pagano

There was a roll call vote with ayes all.

APPROVAL OF THE EXECUTIVE MINUTES FROM May 13, 2015

A motion to approve the minutes was made by Councilman Pagano and seconded by Councilman Smith

There was a roll call vote with ayes all.

MEETING OPEN TO PUBLIC: No comments

Carol Kiniry, CPA, RMA from Ford-Scott & Associates discussed the 2014 audit with Mayor and Council.

Representatives from Alternative Electric gave a presentation on Solar panels.

CLERK'S CORRESPONDENCE:

Ms. Gatto reminded residents of the following: Borough Hall Summer hours are in effect from June 1, 2015 until September 8, 2015. The summer hours are 8:00AM until 3:30PM.

The Clerk's office is now opened on Monday's from 11:30 AM until 7:00PM.

Borough Hall Offices will be closed on July 3, 2015 in observance of Fourth of July.

The Borough will be holding an E-Waste Drop-off day on June 13, 2015 from 8:00AM until 1:00PM at the Borough Garage on Backline Road.

ORDINANCES: (INTRODUCTION/FIRST READING)

**BOROUGH OF FOLSOM
ORDINANCE NO. 05-2015**

AN ORDINANCE AMENDING SPEED LIMIT ALONG SECTION OF 14TH STREET

WHEREAS, Council for the Borough of Folsom, County of Atlantic, State of New Jersey are charged with governing the health, safety and welfare of the residents of the Borough of Folsom; and

WHEREAS, Council for the Borough of Folsom has determined that the speed limit should be 35 miles per hour in both directions upon a certain section of 14th Street within the Borough of Folsom; and

WHEREAS, Council for the Borough of Folsom authorizes the Department of Public Works to install and maintain signs along 14th Street between Route 322 and Mays Landing Road to indicate the speed limit of 35 miles per hour in both directions under the jurisdiction of the Borough of Folsom; and

NOW THEREFORE, BE IT ORDAINED, by the Council of the Borough of Folsom, County of Atlantic, State of New Jersey, that Folsom Ordinance 187-10 be and is hereby amended as follows:

- a. The speed limit for both direction of traffic along 14th Street between Route 322 and Mays Landing Road is established at 35 miles per hour.
- b. Regulatory and warning signs shall be erected and maintained to affect the designated speed limit along 14th Street.

AND BE IT FURTHER ORDAINED, that all Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency and the balance of Ordinance 187-10 shall remain in full force and effect.

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed on the FIRST reading, on JUNE 10, 2015 at a regular meeting of the Borough Council in the Borough of Folsom, County of Atlantic and State of New Jersey. This Ordinance shall take effect according to law after final passage and publication.

A motion to approve was made by Councilman Pagano and seconded by Councilman Jantz

There was a roll call vote with ayes all.

RESOLUTIONS:

**RESOLUTION 2015-61
BOROUGH OF FOLSOM**

**A RESOLUTION APPROVING THE INSERTION OF A SPECIAL ITEM OF
REVENUE INTO THE 2015 MUNICIPAL BUDGET TO ALLOW FOR THE RECEIPT
OF \$190,000.00 FOR THE NJDOT Fiscal Year 2015 Local Municipal Aid Program**

WHEREAS, N.J.S.A. 40A: 87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Borough of Folsom will receive \$190,000.00 from the State of New Jersey Department of Transportation and wishes to amend its 2015 Budget to include this amount as revenue.

NOW THEREFORE, BE IT RESOLVED, that the Council of the Borough of Folsom hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$190,000.00, that is available as revenue for the Municipal Aid Program-Resurfacing Program

BE IT FURTHER RESOLVED, that the like sum of \$190,000.00 is hereby appropriated under the caption NJDOT Local Municipal Program 2015; and

A motion to approve was made by Councilwoman Veneziani and seconded by Councilman Arena

There was a roll call vote with ayes all.

**RESOLUTION 2015-62
BOROUGH OF FOLSOM**

A RESOLUTION AUTHORIZING A REFUND OF HOMESTEAD REBATE

WHEREAS, it has come to the attention of the Tax Collector that a 2012 Homestead Credit has been made to the property listed below and that said resident has been declared a Disabled Veteran and is 100% exempt from property taxes and a refund will be given to:

<u>NAME</u>	<u>BLOCK/LOT</u>	<u>AMOUNT</u>
William Nachman	2709/668	157.84

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Folsom, County of Atlantic and State of New Jersey that said resident has been declared a Disabled Veteran and is 100% exempt from all property taxes the Homestead Credit will be refunded.

A motion to approve was made by Councilman Pagano and seconded by Councilman Arena

There was a roll call vote with ayes all.

**RESOLUTION 2015-63
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING CANCELLATION OF OVERPAYMENT OF
PROPERTY TAXES**

WHEREAS, it has come to the attention of the Tax Collector that it is necessary to cancel the overpayment of taxes as the property is exempt;

<u>BLOCK/LOT</u>	<u>AMOUNT</u>
1001/7	\$259.40

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Folsom, County of Atlantic and State of New Jersey, that the following overpayment be cancelled.

A motion to approve was made by Councilman Arena and seconded by Councilman Smith

There was a roll call vote with ayes all.

**RESOLUTION 2015-64
BOROUGH OF FOLSOM**

A RESOLUTION ACCEPTING THE 2014 MUNICIPAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the Governing Body of every unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body, and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to with:

R.S. 52: 27BB-52: “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under thee provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Folsom, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

A motion to approve was made by Councilwoman Veneziani and seconded by Councilman Pagano

There was a roll call vote with ayes all.

**RESOLUTION 2015-65
BOROUGH OF FOLSOM**

A RESOLUTION AMENDING THE 2015 MUNICIPAL BUDGET

WHEREAS, N.J.S.A.40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Folsom in the County of Atlantic, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$6,499.64, which is now available from the 2015 Clean Communities Program.

BE IT FURTHER RESOLVED, that the like sum of \$6,499.64 is hereby appropriated under the caption 2014 Clean Communities; and

BE IT FURTHER RESOLVED that the above is the result of funds from 2015 Clean Communities Program in the amount of \$6,499.64

A motion to approve was made by Councilman Arena and seconded by Councilman Smith

There was a roll call vote with ayes all.

**RESOLUTION 2015-66
BOROUGH OF FOLSOM**

A RESOLUTION TO CANCEL CERTAIN GRANT RECEIVABLE BALANCES

WHEREAS, certain Grant Receivable Balances remain on the Balance Sheet; and

WHEREAS, it is necessary to formally cancel the receivable balance and its' offsetting appropriation reserve balance from the balance sheet; and

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Folsom, that the following grant receivable, appropriation reserve balances and appropriation reserve balances matching portion be canceled:

	<u>Grant Receivable</u>	<u>Appropriation Reserve</u>
2013 NJDOT Grant	\$11,743.46	\$11,743.46

A motion to approve was made by Councilman Pagano and seconded by Councilman Gummo

There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
RESOLUTION 2015-67**

RESOLUTION AUTHORIZING MAYOR TO ENDORSE APPLICATIONS TO NJDEP

WHEREAS, certain applications for endorsement of sewer extensions, construction permits and similar submissions to the New Jersey Department of Environmental Protection and Energy (NJDEP) require a signature by a duly authorized representative of the Borough of Folsom; and

WHEREAS, it is the desire of the Council to vest this power in the Mayor.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Folsom that the Mayor be and is hereby authorized to execute all endorsements, permits, applications and similar and related documents required to be submitted to the NJDEP and such documents a may be required to be executed by the Borough of Folsom in order to effectuate any permit issued by the NJDEP.

BE IT FURTHER RESOLVED, that this Resolution shall take effect following adoption and approval in the time and manner prescribed by law.

A motion to approve was made by Councilman Pagano and seconded by Councilwoman Veneziani

There was a roll call vote with ayes all.

**RESOLUTION 2015-68
BOROUGH OF FOLSOM**

**A RESOLUTION ACCEPTING THE ENGINEER’S PROPOSAL FOR DESIGN
SERVICES FOR THE RESURFACING OF 8TH STREET**

WHEREAS, a proposal for design services for the Resurfacing of 8th Street has been submitted by Polistina & Associates, LLC Engineers & Planners for approval of the council.

WHEREAS, the professional services are as follows:

- o Design Services \$11,500
- o Total Tasks (not to exceed) \$11,500

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey, that the proposal for design services submitted by Polistina & Associates LLC is accepted and authorization is given for the Resurfacing of 8th Street.

A motion to approve was made by Councilman Smith and seconded by Councilman Pagano

There was a roll call vote with ayes all.

SOLICITOR’S REPORT: Fran Ballak reported that two tax appeals have been settled, one in favor of the Borough. Mr. Ballak stated that the Borough has two more that need to be settled.

FIRE’S CHIEF REPORT: (read by Kyle Smith)

Ladies and Gentleman of the Council,

The following incidents occurred in your community during the month of May 2015

May 5 th Responding	Vehicle Crash	Rt322 & Cains Mill	14 Members
May 8 th Responding	Fumes	Oak Lane	11 Members
May 12 th Responding	Fumes	Mays Landing Rd	10 Members
May 13 th Responding	Alarm	Mays Landing Rd	10 Members
May 14 th Responding	Alarm	Backline Rd	11 Members
May 23 rd Responding	Investigation	Rt 322 & Cains Mill	13 Members
May 25 th Responding	Brush	Rt54 & Rt 561	16 Members
May 31 st Responding	Alarm	Mays Landing Rd	18 Members

May 26th the County Tender Task Force Drill was held at the Folsom School. These exercises are held periodically throughout the county to confirm the amount of water that can be applied to a large scale fire. The task force was able to continuously flow water at over 2000 gallons per minute for 1 hour. There are smoke detectors available at the firehouse for anyone needing them. Anyone interested contact the firehouse or stop by on any Tuesday night. You can also follow us on Twitter/Facebook.

ENGINEER’S REPORT:

2014 Community Development Block Grant Funding

Our office is in the process of finalizing the design plans and specifications for the provision of ADA compliant walkways and parking areas at the 13th Street Athletic Fields, the Public Works Garage and South River Drive Playground. We anticipate having the project ready for public bid by the summer.

FY15 State Aid Project - 8th Street

We are finalizing the survey of the roadway and plan to begin the design of the roadway resurfacing later this month. We anticipate having the project ready for public bid by late summer / early fall.

11th Street Stormwater Problems - South Jersey Gas

Our office was recently contacted by Mr. Anthony Ingemi, who lives along 11th Street immediately across from the corporate office for South Jersey Gas. During the heavy rainstorm last week the stormwater basin located at the rear of the property owned by South Jersey Gas overflowed, and crossed 11th street and flooded a portion of Mr. Ingemi's property.

We reached out to South Jersey Gas to notify them the stormwater basin was not functioning properly, and they have directed their engineer from Adams Rehman & Heggan to prepare a remediation plan for our review.

MAYOR'S REPORT: Mayor DeStefano reported that he attended a Folsom School Awards Ceremony last evening to hand out the highest overall awards. Mayor Destefano congratulated the class of 2015. Mayor DeStefano thanked the public works department for their work on the ball fields during our recent storms. Mayor Destefano reported that he attended a Folsom School Safety Meeting along with Public Works Superintendent, John LaPollo. The Safety Meeting reviewed lockdown drill procedures which include Borough Hall. The Mayor thanked everyone who donated to the GI Go Fund. Mayor DeStefano wished everyone a Happy 4th of July and asked residents to obey the traffic laws in Folsom.

COUNCIL MEMBER'S REPORTS:

Councilwoman Veneziani: reported that the Personnel Committee has met a couple of times regarding several issues. Councilwoman Veneziani reported that they are still researching consolidating the court. Councilwoman Veneziani congratulated the class of 2015.

Councilman Kyle Smith: reminded residents to use caution when driving through the different traffic patterns and speed limits around the town. Councilman Smith also advised residents to obey emergency traffic patterns. Councilman Smith asked residents to remember kids are playing outside and to please slow down. Councilman Smith congratulated the class of 2015.

Councilman Ken Jantz: reported that the street lights are working and next month the Street Lights committee will drive around the Borough again looking for outages. Councilman Jantz asked residents to report any lights out to Borough Hall or visit the link on our website. Ken thanked Mayor DeStefano for having the solar presentation.

Councilman Ben Pagano: thanked the public works department for their work on the baseball fields during the past storms. Councilman Pagano reminded residents that the Borough is holding an E-Waste drop off day on Saturday, June 13, 2015 from 8:00AM until 1:00PM. Councilman Pagano wished everyone a Happy Father's Day and Fourth of July.

Councilman Charlie Arena: reported that he attended the Parks & Rec meeting last night at the baseball and softball fields adjacent to the school. Councilman Arena reported that the facility and fields are in good condition. Councilman Arena stated that some dead trees and limbs have been removed from the 13th St. field. The Parks and Rec are looking to have a fence installed around the complex in the future.

Councilman Byron Gummo: No report

PUBLIC COMMENTS OR QUESTIONS ON COUNCIL MEMBER REPORTS ONLY

PAYMENT OF BILLS IN THE AMOUNT OF: \$219,554.36

A motion to approve payment was made by Councilman Pagano and seconded by Councilman Arena.

There was a roll call vote with ayes all.

Folsom is participating in a **Multi-Jurisdictional Hazard Mitigation Plan**. A HMP is a living document that communities use to reduce their vulnerability to hazards. To inform and engage the public and other local and regional stakeholders in the planning process, a hazard mitigation planning website has been developed and can be visited at: www.aclink.org/PDM/.

Mayor DeStefano reminded the public that all other monthly reports are on file in the minute book and to please visit the Borough website with updated information.

The next regular meeting of Mayor and Council will be held on Wednesday, July 8, 2015 starting with a half hour workshop meeting at 6:30 pm and continuing with the regular meeting at 7:00 pm in Borough Hall, 1700 12th Street, Folsom, NJ

With no other discussion the meeting was adjourned at 8:13 PM with ayes all.

Respectfully submitted,

Patricia M. Gatto
Municipal Clerk